

KGL Foundation Scholarship Policy

1. Overview

This policy governs the KGL Foundation Scholarship Programme at Lancaster University Ghana. It outlines the eligibility, selection, and renewal criteria for awarding partial tuition scholarships to outstanding students with financial need, including refugees, female STEM students, and students with special needs. The policy ensures transparency, promotes inclusive education, and supports academic and personal growth through funding and mentorship.

2. Scholarship Provider

The KGL Foundation, in partnership with Lancaster University Ghana, provides scholarship grants under the terms set in the Scholarship Partnership Agreement signed on 11th November 2024.

3. Scholarship Structure

- Covers up to 30% of a beneficiary's annual tuition fees.
- Maximum grant limit: GHS equivalent of USD 3,000 per student.
- Awarded to a maximum of three (3) students per academic year starting in 2025
- Scholarship is valid for one academic year, with possible renewal based on performance and engagement.

4. Additional Support

In addition to financial aid, beneficiaries receive:

- Mentorship and career support
- Non-cash resources relevant to their academic and professional development

5. Eligibility Criteria

All applicants must:

- Be admitted or in the process of applying to Lancaster University Ghana.
- Demonstrate academic commitment and potential.
- Submit a personal statement or essay showing motivation.
- Show leadership, community involvement, or extracurricular participation.
- Commit to the university's code of conduct and non-discrimination principles.
- Participate in a mandatory mentorship programme.

6. Specific Eligibility Criteria

- **Refugee Scholarship:**

All Refugee Status applicants:

- Must hold official refugee status as recognized by relevant international or national authorities.
- Must provide documentation of refugee status.
- Demonstrate from high school results that despite coming from a deprived background possesses the potential to pursue tertiary education.

- **Special Needs Scholarship:**

All Special Needs, applicants:

- Must have documented special needs that significantly impact their ability to pursue higher education.
- Must submit medical or educational assessments verifying the nature and extent of special needs.
- Academic results must show that despite special needs possess enormous academic potential based on High School qualification to pursue tertiary education

- **Brilliant but Needy:**

Students who apply must:

- Provide evidence of exceptional academic performance from High School Results.
- Demonstrate financial need, especially if lacking access to other forms of financial assistance.
- Submit financial documentation or statements to assess need.
- Provide transcripts, standardized test scores, or academic recommendations

- **Female STEM Scholarship:**

This scholarship seeks to engender interest in STEM courses for female students who must satisfy the following requirements.

- A female High school graduate
- Gained admission to pursue a STEM programme.
- Met any of the criteria of being brilliant but needy, a refugee, or a special needs student.

Scholarship Award Framework

7. Selection Process

1. Selection Process:

- Interested students will submit a comprehensive application form, including academic transcripts, letters of recommendation, and a personal statement to KGL Foundation to be considered for a scholarship award.
- Persons can also be nominated either by Lancaster University Ghana and/or KGL for consideration.
- A selection committee comprising representatives from various backgrounds carefully chosen by KLG Foundation such as faculty members, disability service providers, and refugee support organizations will be constituted to oversee the selection process.
- The committee will receive, and review applications based on eligibility criteria and select recipients through a transparent and fair process
- Shortlisted candidates will be invited for an interview to assess their suitability for the specific scholarship they may be applying for.
- Successful candidates will be notified, and the scholarship awards will be disbursed directly to Lancaster University Ghana by the KGL Foundation after approval by the selection committee

8. Award Renewal:

- Renewal of scholarships shall be annually and be based on recipients' continued eligibility and satisfactory academic progress.
- Awardees should have taken part in a mentorship programme designed to equip beneficiaries for future careers and have met the requirements for that level.
- Awardees shall provide support services to ensure recipients can overcome any academic or personal challenges

Monitoring Tools:

9. Regular Progress Reports:

- Awardees/Beneficiaries shall be required to submit progress reports detailing academic achievements, challenges faced, and support needed.
- This will enable the committee to monitor recipients' academic performance and wellbeing and to provide timely interventions if necessary.

10. Feedback Mechanisms:

- LUG-KGL will establish channels for recipients to provide feedback on the scholarship program, support services, and overall experience.
- This feedback would be used to improve the program and address any issues or concerns raised by recipients.

11. Evaluation Surveys:

- The award committee shall conduct periodic evaluation surveys among recipients, selection committee members, and university staff involved in the program.
- These surveys would gather feedback on the effectiveness, impact, and areas for improvement of the scholarship scheme.

12. Case Management System:

- LUG/KGL will implement a case management system to track recipients' progress, support services provided, and any interventions made.
- LUG/KGL will ensure confidentiality and data security in handling sensitive information related to recipients' special needs and personal circumstances

13. Misconduct, Breach & Termination

Scholarships may be withdrawn if:

- The Beneficiary commits a material breach of any of its obligations under this policy;
- The Beneficiary is dismissed or suspended from the Institution, or the Foundation determines, or it becomes apparent that the Beneficiary is unable to continue with the Course; or
- The Beneficiary is convicted of a criminal offence, other than a traffic offence not carrying a custodial sentence.