

## BANK ACCOUNTS: TUITION FEE PAYMENT

| <b>1. STANBIC BANK GHANA LTD (In-bank &amp; International Transfers)</b> |   |
|--|---|
| Bank Account Name  | Transnational Academic Group/Lancaster University Ghana           |
| Bank Account Numbers   | 9040003078374 (Ghana Cedi)<br>9040004238863 (US Dollar – onshore) |
| Bank Name  | Stanbic Bank Ghana  |
| Branch   | Mövenpick, Accra  |
| Swift Code   | SBICGHACXXX   |
| Swift Sort Code  | 190101  |

| <b>2. ECOBANK GHANA LTD (In-bank &amp; International Transfers)</b> |   |
|---|---|
| Bank Account Name   | Transnational Academic Group/Lancaster University Ghana   |
| Bank Account Numbers  | 1441000754655 (Ghana Cedi)<br>3441000754653 (US Dollar - onshore)<br>2441000754654 (US Dollar – offshore) |
| Bank Name   | Ecobank Ghana   |
| Branch  | Spintex Road, Accra   |
| Swift Code  | ECOCGHAC  |
| Swift Sort Code   | 130117  |

### 3. ECOBANK ELECTRONIC PAYMENT OPTIONS

| ➔ Using Ecobank PayWith (Mobile Money or GhQR)   | ➔ Using Pay Bill Function on Ecobank Mobile App  |
|--|--|
| <ul style="list-style-type: none"> <li>• Dial *725#</li> <li>• Choose Option 1, Merchant Payments</li> <li>• Choose Option 2, Pay Churches and Schools</li> <li>• Enter LANCASTER UNIVERSITY GHANA's unique till number, <b>32607718</b></li> <li>• Select Option 1, Fees</li> <li>• Enter Student's Name or ID</li> <li>• Enter Amount</li> <li>• Select Option 1 to Confirm Payment Amount</li> <li>• Authorize payment with Mobile Money PIN</li> </ul> <p><b>ALTERNATIVELY</b></p> <p>For MTN Momo users: </p> <ul style="list-style-type: none"> <li>• Dial *170#</li> <li>• Select Option 2: MomoPay &amp; Bill</li> <li>• Select Option 3: GHQR</li> <li>• Enter Terminal ID: <b>32607718</b></li> <li>• Follow the prompts...</li> </ul> <p>For VodaCash users: </p> <ul style="list-style-type: none"> <li>• Dial *110#</li> <li>• Select Option 4: Make Payments</li> <li>• Select Option 1: Pay Bill</li> <li>• Select Option 4: GHQR</li> <li>• Enter Terminal ID: <b>32607718</b></li> <li>• Follow the prompts...</li> </ul> <p>For AirtelTigo Money users: </p> <ul style="list-style-type: none"> <li>• Dial *110#</li> <li>• Select Option 4: PayBill</li> <li>• Select Option 4: GHQR</li> <li>• Enter Terminal ID: <b>32607718</b></li> <li>• Follow the prompts...</li> </ul> | <ul style="list-style-type: none"> <li>• Open the Ecobank Mobile App </li> <li>• Select Pay Bill</li> <li>• Select Schools</li> <li>• Select <b>LANCASTER UNIVERSITY GHANA</b> and press Continue</li> <li>• Enter Amount</li> <li>• Select Account to be debited</li> <li>• Select Product based on payment currency (Lancaster University - GHS or Lancaster University - USD)</li> <li>• Fill in student details (Student Name/ID number or Reference number/Phone Contact/Email)</li> <li>• Select Fee type (Tuition fees/Admission fees/Other fees)</li> <li>• Press Continue to verify and authorize with PIN</li> <li>• An email is shared to the email address provided after successful payment</li> </ul> |
|  | <p>➔ <b>Payment at Any Ecobank Branch</b></p> <ul style="list-style-type: none"> <li>• At any Ecobank Branch</li> <li>• Complete Fee Payment Form with Relevant details (Student Name/ID or Reference Number/Phone Contact/Email)</li> <li>• Present to the designated teller and indicate fee payment is on BankCollect.</li> </ul>   |
| <p>➔ <b>Payment via online using Visa/Mastercard (Pay-by-link)</b></p> <p>• Payment using this option is only on request.</p> <p>• Payments can be made either in Cedi or US Dollar.</p> <p>• Customized link is generated by LUG Finance Office and sent directly to the parent/guardian/sponsor.</p> <p>• Payment is to be made using Visa or Mastercard.</p> <p>• Payment link allows for multiple payments until expiry.</p> <p>• Note: Bank charge of 2% for local cards (Ghana) and 3% for foreign cards shall apply.</p> <div data-bbox="295 1556 518 1624" style="text-align: center;">  </div> <p>MERCHANT NAME : LANCASTER UNI TAG GHS<br/>MERCHANT ID : 770138871</p> <div data-bbox="311 1702 502 1892" style="text-align: center;">  </div> <div data-bbox="247 1915 542 1960" style="text-align: center;"> <p>3 2 6 0 7 7 1 8</p> </div> <div data-bbox="127 1960 662 2161" style="text-align: center;"> <p><b>SCAN AND PAY</b></p>  </div>   | <p><b>NB:</b> Payments via Mobile Money or GhQR option does not support international wire transfers. For further enquiries, please call Finance directly on +233540112001</p>   |

#### 4. POINT OF SALE (POS)

The POS is available in the Finance Office and fees can be paid using Visa/Mastercards.

**NB:**

- *Bank charge is 2.2%*

#### **Important Instructions**

1. All students must state their names in full when making tuition fee payments (No Abbreviations)
2. Students who prefer to make cash or cheque payments should do so at any of our listed banks and then share the deposit details with us via email: [finance@lancaster.edu.gh](mailto:finance@lancaster.edu.gh) or submit at the Finance Department.
3. All bankers draft should be submitted to the Finance Department.
4. Swift details of wire transfers into our bank accounts should always be sent to [finance@lancaster.edu.gh](mailto:finance@lancaster.edu.gh)

#### **NB: Cheque Payment**

- All Cheque Payment on behalf of students should have the student's name stated on the cheque pay-in-slip and it should bear the student's name at the back of the cheque
- A copy of the cheque pay-in-slip should be sent to the Finance Department